

SHORT TERM ADD-ON COURSES

Coordinator: Dr. Nidhi Kapoor

College offers the Governing Body approved Short Term Add-on Courses with the objective of equipping the students with skills that give them added benefits and an edge in the intensely competitive job market of today's world.

CERTIFICATE COURSE IN FOREIGN LANGUAGE - FRENCH

Convener: Ms. Sonia Kamboj

French Certificate Course was introduced in 2009-10 in association with Department of Germanic and Romance Studies (GRE), University of Delhi. The Course content, faculty, examination, all are controlled by the Department of Germanic and Romance Studies (University of Delhi). Fee for this one year duration course is Rs. 8000; with minimum eligibility being 10+2. The annual examination is held in April and the students are required to fulfill all criteria laid down by the respective department. Minimum of 67% attendance is compulsory to take the University Exam.

Foreign language enhances the possibilities of international student exchange programmes. It also increases new job opportunities in multinational companies, export houses, business process outsourcing (BPO), and information technology (IT) firms etc.

CERTIFICATE COURSE IN FOREIGN LANGUAGE - CHINESE

Convener: Dr. Charu Khanna

The course was conceptualized in 2009-10 in association with the Department of East Asian Studies (EAS), University of Delhi. The Course content, faculty, examination, all are controlled by the parent EAS Department. Fee for this nine months duration course is Rs. 8050; with minimum eligibility being 10+2.

Faculty is sent by the Department of East Asian Studies and classes are being held in the college thrice a week. The annual examination is held in April and the students are required to fulfill all criteria laid down by the respective departments. The duration of the course is 9 months. Minimum of 67% attendance is compulsory to take the University Exam.

CERTIFICATE COURSE IN TRAVEL & TOURISM

Convener: Dr. Seema Sahdev

The career oriented certificate course on Travel and Tourism was started in the Department of Geography in August 2016. The main objective of the course is to provide understanding of tourism as a career option. The course further helps learner to get job oriented skills in tourism industry and theoretical knowledge of tourism related concept.

The duration of the course is 6 months and the minimum eligibility criterion for admission is 10+2 pass in any subject combinations. After completion of the course final certificate examination is conducted in the college itself. Only those students whose attendance during the course is not less than 67% are allowed to appear in the examination. Those who successfully clear the examination are given certificate on travel and tourism by the College.

At present due to changing and developing social conditions there are immense job opportunities for the candidates who acquire knowledge in the field of travel and tourism. They may be appointed as Tour Organizers/Operators, Tour Guide, Travel Agent, Tourism Officer, Travel Agency Manager etc. Efforts are being made by the College to facilitate adequate placements for the successful candidates.

CERTIFICATE COURSE IN FILM AND TV PRODUCTION, DIRECTION

Convener: Mr. Ezra John

It is a foundation course which serves as an introductory module to train learners in making short-film/video production, direction, camera handling and video editing. The course duration for the certificate course is five months. The course is conducted in association with R. K. Films and Media Academy (RKFMA) which is a trusted brand for training learners in the field of professional studies for years. This course focuses on developing skills to narrate a story/idea on the digital canvas. The objective of the course is:

- to develop technical and aesthetical skills of production and post-production.
- to offer a complete know-how in the field of film and; television productions.

The pedagogy of the course includes theory (lectures and demonstrations) and practicals (audio-video productions, assignments and projects) for the holistic learning. The course attracts both female and male students who wish to pursue their career in the field of Film/TV production. The college invites diligent and dynamic candidates to enroll in the course with a minimum qualification of 10+2 or equivalent from any stream/discipline. Candidates appearing in the qualifying examinations may also apply. The course makes you eligible for the openings to a well-paid job market of film and broadcasting. It will offer openings to new horizons of broadcasting with avenues in the field of Online Videos (like YouTube, Weblog, etc.) News and Broadcasting Media Industry, Advertising Industry, Professional Film Making, Pre-Wedding/Wedding Film Shoots and many more.

The course fee is Rs. 20,000/- for external students (Rs. 2,500/- will be refundable security deposits) and Rs. 15,000/- for Kalindi College students. Kalindi College and RKFMA jointly plans and schedules assessment of students for the award of final course completion certification. This also includes submission of audio-video productions by the student along with appearance in written and practical/viva-voce based assessment(s).

CERTIFICATE COURSE IN PHOTOJOURNALISM

Convener: Ms. Salma Rehman

The five and a half month certificate course, being conducted in association with RK Films and Media Academy, aims to help the students in learning and creation of impactful stories with photographs. A student gets to learn the essential techniques of street photography, wildlife photography, architectural photography, studio/ fashion photography and editing software along with the crucial aspects of photojournalism like photographers' rights, international practices and ethical norms.

Started in September 2017, the course has already registered enthusiastic participation from the students, with one batch successfully completing the course. The methodology of the course includes theory (lectures, demonstrations) and practicals (special studio session, field trips like sports, architecture, wildlife and street scenes, exhibitions, photowalks etc).

Both male and female students are invited to enroll in the course with a minimum qualification of 10+2 or equivalent from any stream/discipline. Candidates appearing the qualifying examinations may also apply. The course fee is Rs 12,500 for the external students and Rs 10,000 for the students of Kalindi College. The annual examination is held in April and the students are required to fulfill the criteria laid down by Kalindi College.

COMMUNICATION SKILLS & PERSONALITY DEVELOPMENT

Convener: Dr. Chaity Das

Three levels of courses for “Communication Skills & Personality Development” have been introduced in association with Englitude Academics in the last academic year. One batch has already completed the course and benefitted from the skill sharpening it offered. The courses are offered three levels for Beginners, Intermediate, and Advanced students and would be conducted for the duration of three months for each level (12 x 3 = 36 lessons). The fee for these courses would be Rs. 1000.00 per month per student. Specific terms and conditions apply.

Different aspects of communication: Written register - formal and informal; genre; cooperative principles of conversation; writing for different occasions, use of electronic media etc. are covered in the syllabus.

NOTE: The forms for all the above courses will be available in college office from 19th June onwards (Tentative)