

A-8  
SPA  
AB  
14/11/18  
AO  
14/11/18  
Sr Asst

Minutes of Attendance Committee (13<sup>th</sup> Nov. 2018)

A meeting of attendance committee held on 13<sup>th</sup> November 2018 at 12.30 pm in Staff Room.

The committee observed that in the previous attendance committee meeting held on 1<sup>st</sup> October 2018, it was resolved that the list of students with short of attendance should be forwarded to the admin office for the necessary acts. As per the minutes of previous meeting the list of short attendance students of all the departments is with the admin. office.

The committee recommends while issuing the admit cards to the above mentioned students, an undertaking should be taken from their parents/guardian to ensure that the student will be regular in forthcoming semesters. This information should be displayed on the notice board as well as uploaded on the college website on urgent basis.

Pranav  
13-11-18



Anshu  
13/11/18

14/11/18

14/11/18

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