

KALINDI COLLEGE

East Patel Nagar, New Delhi – 110 008

Ref:KC/Purchases/RO/2017

Dated: 12th January, 2017

Tender Notice

Sealed Tender for supply & Installation of RO system 2000 LPH in the College, is invited from the competent vendors, as per the terms and conditions and specification annexed with the tender form.

The tender form may be obtained from the college on any working day, before the last date (02.02.2017) from 10.00 a.m to 04.00 p.m, by paying Rs. 500/- by the way of Demand Draft made in favour of “Principal, Kalindi College.” The tender form may also be downloaded from the website www.kalindi.du.ac.in, and the demand draft be enclosed with the quotation. The quotations received without the DD of Rs. 500/- shall not be entertained.

Name of the Works	Supply & Installation of RO system 2000 LPH
Estimated Cost	Rs 4.5 Lakh
Time Allowed	30 days
Cost of Tender Form	Rs. 500/-
Earnest Money	Rs. 12,000/-
Last Date of Submission the Tender Forms	02.02.2017 upto 05:00 PM

Note:-

- 1. Earnest Money in the form of Demand Draft drawn in favour of the “Principal, Kalindi College” payable at New Delhi, should accompany with the Tender. The tender without earnest money will be rejected.**
- 2. Please see terms and conditions and specifications, before quoting the rate.**



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Terms and Conditions for Supply & Installation of RO System:-

1. Eligibility criteria:-

- Vendor must be a registered company in India
- Vendor should have an experience of setting up of the RO plant, preferably in the government/educational institution, and should have executed atleast one such project . ***Documentary evidence to be submitted.***
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2. Two Bid System Quotation

- **Separate** Technical Bids and Financial Bids, duly sealed and superscripted ‘**Quotations for Supply & Installation of RO system in Kalindi College - Technical Bids**’ and ‘**Quotations for Supply & Installation of RO system Kalindi College -Financial Bids**’ shall be submitted as per bid details given. Both the technical and financial bids should then be put into a single envelope superscribing “**Quotation for RO Plant installation in Kalindi College**” *The quotation not submitted in the prescribed format or incomplete is liable for rejection.* Kalindi College is not responsible for non receipt of quotation within the specified date and time due to any reason including postal delays or holidays.

3. Envelope I (Technical Bid):

The technical bid should be complete in all respects and should contain all information asked for, ***except prices***. The Technical bid should include all components asked for. The format for submission of technical offer is as follows:

- Demand Draft of Rs. 500/-
- Index
- Covering letter
- The Company profile in brief
- Documentary evidence of one major project, executed including completion certificate from where the project has been completed
- Warranty compliance statement
- Technical Bid with Specifications as asked.
- Earnest money (Rs 12,000/-) (Twelve Thousand Only) by draft in favour of “The Principal, Kalindi College.”
- Confirmation letter accepting all terms & conditions.
- Deviation statement if any.
- Self attested affidavit on Rs. 50/- stamp paper that the company has not been blacklisted in last 3 years.

4. Envelope II (Financial Bid):-

- The Financial Bid should give all relevant price information as per specification asked, *including AMC (after the warranty period)*, and must be filled in completely, without any errors, erasures or alteration. The Financial Bid should incorporate costs of the individual items/components/materials and then the total cost, in word and figures.
- *Please note that the Financial Bid & Technical Bid should not contradict in any case. Any deviation may result in rejection.*

5. Documentation

- The vendor shall furnish, as part of its tender offer, documents establishing the vendor's eligibility to participate in the tender and its qualifications to perform the Contract. The documentary evidence of the vendor's qualifications to perform the Contract shall be on Kalindi College's satisfaction that the vendor is eligible as per the criteria outlined in the Eligibility Criteria mentioned above.

6. Delivery Period:-

The successful vendor should complete the successful commissioning of the entire process of installation of ***Supply & Installation of RO system within 30 days*** of receipt of work order, subject to the satisfaction of Kalindi College. ***In case the work is not completed within the prescribed period (30 days), the EMD and the Security Deposit will be forfeited.***

7. Earnest Money:-

Technical offer should be accompanied with the demand draft drawn in favour of "The Principal, Kalindi College" for Rs 12,000/- (Twelve Thousand Only) towards earnest money. Any offer received without earnest money will summarily be rejected. No interest shall be paid on the EMD.

8. Security Deposit:-

The successful bidder has to submit a Security Deposit valuing 5% of contract value by way of DD in favour of "Principal, Kalindi College" within 01 week of receipt of notification of award. ***The formal contract (work order) will be awarded after receipt of Security Deposit..*** In case the successful bidder doesn't deposit the ***Security amount*** within the specified time period, the earnest money deposited will be forfeited and no work order shall be issued. The Security Deposit shall be refund to the contractor after 6 months from the date of ***Supply & Installation of RO system in the College, in order, without interest.***

9. Payment Terms:

No advance payment shall be made to the contractor. After successful ***Supply & Installation of RO system***, the contractor may raise the bill for payment.

10. Offer validity Period

- The offer should hold good for a period of 180 days from the closing date of the tender. Any offer falling short of the validity period is liable for rejection. In case of extension of last date, the validity period of 180 days shall commence from the revised last date.

11. Costs

Cost of the work should be inclusive of all taxes and Statutory levies.

12. Clarification of Offers

- To assist in the scrutiny, evaluation and comparison of offers, Kalindi College may, at its discretion, ask some or all vendors for clarification of their offer. The request for such clarifications and the response will necessarily be in writing. If deemed necessary, the vendor may be required to give presentation on the system offered.

The decision of the Technical committee and Purchase committee shall be final and binding.

13. Technical inspection and Performance Evaluation

- Kalindi College reserves its right to carry out a technical inspection and Performance evaluation (benchmarking) of the offers made by shortlisted Vendors.

14. Verification

- The Kalindi College reserves the right to verify any or all statements made by the vendor in the tender document and to inspect the vendor's facilities, if necessary, to establish to its satisfaction about the vendor's capacity to perform the job.

15. No Commitment to Accept Lowest or Any Tender

- Kalindi College shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason what so ever. Kalindi College Reserves the right to make any changes in the terms and conditions of the work. Kalindi College will not be obliged to meet and have discussions with any vendor, and or to listen to any representations.

16. Short listing of Vendors

- Kalindi College shall first shortlist the vendors on the basis of Technical Bid. Those vendors who technically qualify, their Financial Bids will be opened. The College reserves the right to decide whether the equipment's being quoted are as per the requirements of the college and are of standard/leading brands in the market.
- Kalindi College reserves the right to decide which offer best suits the requirement of the Campus. Further, after opening Financial Bids of the Short listed vendors, if there is a discrepancy between words and figures, the amount indicated in words will prevail.

17. Completeness of the contract

- The contract will be deemed as incomplete until the ***Supply & Installation of RO system*** becomes fully operational. Until then the installation will be termed as incomplete and the warranty period will not commence. ***The warranty period will commence after installation is complete & defect free and have successfully been operational for one month.***

18. Warranty/ Annual Maintenance

- The vendor shall undertake to provide warranty period of **02 years** which will commence 1 month after successful commissioning of ***Supply & Installation of RO system & allied equipment***. ***Thereafter, AMC shall commence, the same should be quoted in the Technical bid of RO System.*** This would cover all equipment and accessories including wires, switches etc. supplied by vendor at the places of installation.
- Any defect /problem noticed during the warranty period will be attended by the supplier within 24 Hrs on receipt of complaint on free of cost basis. In case of malfunction of equipment, the same will be required to be replaced at his own cost.

19. Order Cancellation

Kalindi College also reserves the right to cancel the order in the event of one or more of the following circumstances:

- Delay in initiation of the work beyond 01 week from the date of issue of the work order or non-completion of work beyond a period of 15 days from the date accepted as the date of completion of the work.
- Serious discrepancy in the work being performed/installation being done noticed during inspection by our experts.
- Breach by the vendor of any of the terms and conditions of the tender.
- Any action by the vendor which is in breach of law or un- accepted practices in the commercial transactions.
- If the Vendor goes into liquidation voluntarily or otherwise.

20. Resolution of Disputes

- Kalindi College and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, Kalindi College and the Vendor have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration. The Vice Chancellor, University of Delhi, shall appoint a sole Arbitrator of the settlement of dispute, who will not be related to the contract and whose decision shall be final and binding to both the parties.

21. Jurisdiction

- The jurisdiction of the courts shall be Delhi

22. Income Tax may be deducted at source as per rules



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